ENRICHMENT FUND GRANT APPLICATION
MASTER OF ARTS ADMINISTRATION & POLICY

ABOUT US

The Enrichment Fund (EF) is a student-founded initiative in the Master of Arts Administration and Policy (MAAAP) program at the School of the Art Institute of Chicago. Through an endowment created in conjunction with the School's Department of Institutional Advancement, this student-maintained fund provides MAAAP graduate students with financial support to develop innovative, risk-taking, and impactful projects, ideas, and research that contribute to the vibrancy and recognition of the department both in Chicago and beyond.

ELIGIBILITY

• Individuals and groups enrolled in the MAAAP Program can apply for the grant
• Must be registered for at least 6 credits at point of application
• Previous grant recipients are not eligible
• Projects that were completed 6 months prior to the deadline are eligible
• Grant money can be used for projects that will start and end within one year of the application deadline.

SELECTION CRITERIA

Applications will be evaluated in light of the MAAAP Department's vision and goals, specifically:
• Relevance of project to applicant's thesis/coursework and/or personal arts administration work.
• Connection to the MAAAP Department interests.
• Feasibility of project scope, timeline, and budget.

FINAL REPORT REQUIREMENTS

• Grantee must complete the project within 12 months of receiving funds
• Grantee must prepare a report of their project to the board upon completion
• The Enrichment Fund requires two reports on all of its grants: a narrative report and a financial report. Specific guidelines for the report will be provided to every grantee.

1. PROJECT TITLE:

2. PROJECT PROPOSAL (700 word limit):

Provide an overview of your project including: Project Title, Objective and Goal(s), Project details (What is it? When will it happen? Where is it taking place? Who is involved?,) Documen-tation and Evaluation plan. Please illustrate the relevance of the project to your thesis, coursework, and/or personal administration work and its connection to the MA AAP Department interests.

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3. PROJECT BUDGET:

Please Provide a PDF of your budget and Financial Plan including funds requested. You may upload a document as a PDF or use the template provided:

TOTAL FUNDS REQUESTED FROM EFB:

	Expenses Description	Estimate Expenses	EFB Grant Expended
1			
2			
3			
4			
5			
	TOTAL		

GRANT RECOGNITION GUIDELINES:

Please use the following language to acknowledge your Enrichment Fund grant: ***This project is supported by a grant from the SAIC Arts Administration Enrichment Fund (insert EF logo).*** We kindly ask all Grantee(s) to include this acknowledgement in all published materials and communications, as applicable. (e.g. Exhibition title wall, website, etc.) Grantee(s) will vet the materials in advance with the specific credit line thru the Enrichment Fund (via enrich@saic.edu) for approval prior to publishing or printing the materials."

5. CONTACT INFORMATION AND BIO(s):

A. PROJECT LEAD CONTACT INFORMATION

NAME:

STUDENT ID NUMBER:

MAAAP STATUS:

PHONE NUMBER:

SAIC EMAIL ADDRESS:

ALTERNATE EMAIL ADDRESS:

CHICAGO ADDRESS:

B. ALL PROJECT COLLABORATORS

COLLABORATORS NAMES:

BIO(s):
Please provide brief bio statement(s) that includes research interests, past projects, and future goals.