

EXHIBIT YOUR WORK AT SITE

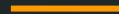
SITE | saic.edu/SITEgalleries

ABOUT

SITE



- Student run gallery for student art.
- Opportunity for student artists and curators to learn how to exhibit their work in a public and professional setting



SITE Exhibitions

- Artists work collaboratively with SITE Directors and Gallery Technician - Administration, Marketing & Communications, Programming, Installation (2), Special Programming
- A week of install prior to opening
 - ◆ Collection of tools, hardware, pedestals, display shelves, and equipment
 - ◆ SITE projectors and monitors (if you need something more specific, artist can rent from exhibition media check out)
- SITE student staff manage all aspects of the gallery, including:
 - ◆ Providing photo documentation of the exhibition
 - ◆ Providing resources for programming (in-person or virtual)
 - ◆ Designing marketing materials

WHO CAN APPLY?

→ CURRENT ENROLLED STUDENTS

- ◆ Graduate, undergraduate, and post-baccalaureate students at any level
 - ◆ Full-time, part-time, low residency, and certificate students
 - ◆ SAIC student groups/classes and departmental sponsored applications
- Each student/group can **submit only ONE proposal per semester**, but you can be included in multiple proposals as a participant.
- **Alumni and non-SAIC artists** can be included in proposals but the person submitting the application must be currently enrolled in SAIC. Priority will be given to current students.

CHOOSING A SPACE

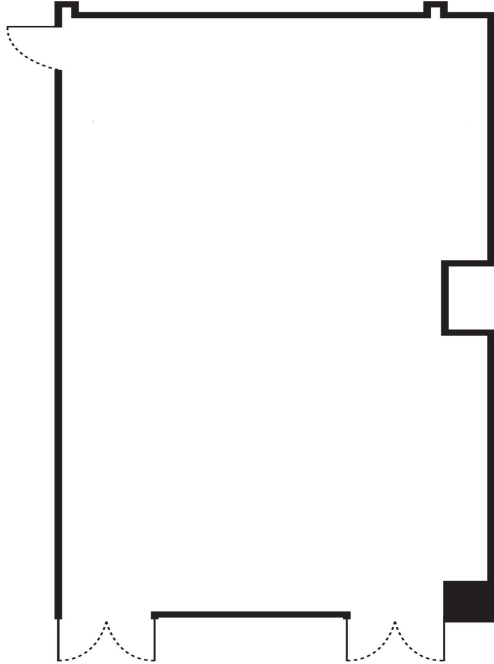
- Floor plans are available for download [here](#)
- How will the arrangement of objects affect the rhythm and flow of the space?
- How do you want visitors to experience the exhibition?
Consider accessibility (ADA)
- Visit the gallery space in person (if you're able).
SITE's [website](#) has images from previous exhibitions to view.
- Envision your work in the space to create a thoughtful and realistic layout.

Art School Considerations

- Some applications may be reviewed by [Art School Considerations \(ASC\)](#) during the proposal review or after a proposal has been accepted to determine if a project may present a health, safety, legal or other type of concern.
- Art School Considerations (ASC) is designed to help students realize projects that may present health, safety, legal, or other challenges to the artist and/or members of the SAIC community. ASC provides an avenue for students to make and present potentially challenging work on campus and at SAIC-sponsored events.
- Depending on the outcome of the ASC review, students may be required to modify an artwork, an exhibition, or another aspect of the project. SITE may also be required to include a content warning at the entrance to the gallery or in advance of viewers encountering an artwork. ASC decisions are mandatory. Any artwork that contains nudity, profanity, or any other explicit content and is intended to be displayed in SITE Sharp Gallery in a location that is visible to the public through the street-facing windows will require floor plan adjustments to the accepted exhibition or window coverings in order to provide a viewing experience that enables agency for all audiences.
- If artists are planning to use any of the following materials or approaches, they must discuss it with the SITE Directors 2 weeks before the installation process begins. As outlined above, SITE directors and Staff Advisor may need to bring the proposals to Art School Considerations in advance of their installation dates. ***Any performance proposals or installation revisions that require ASC Approval may not be supported after posted ASC Deadline.***
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SITE SHARP

37 S. Wabash Ave.
Chicago, IL, 60603

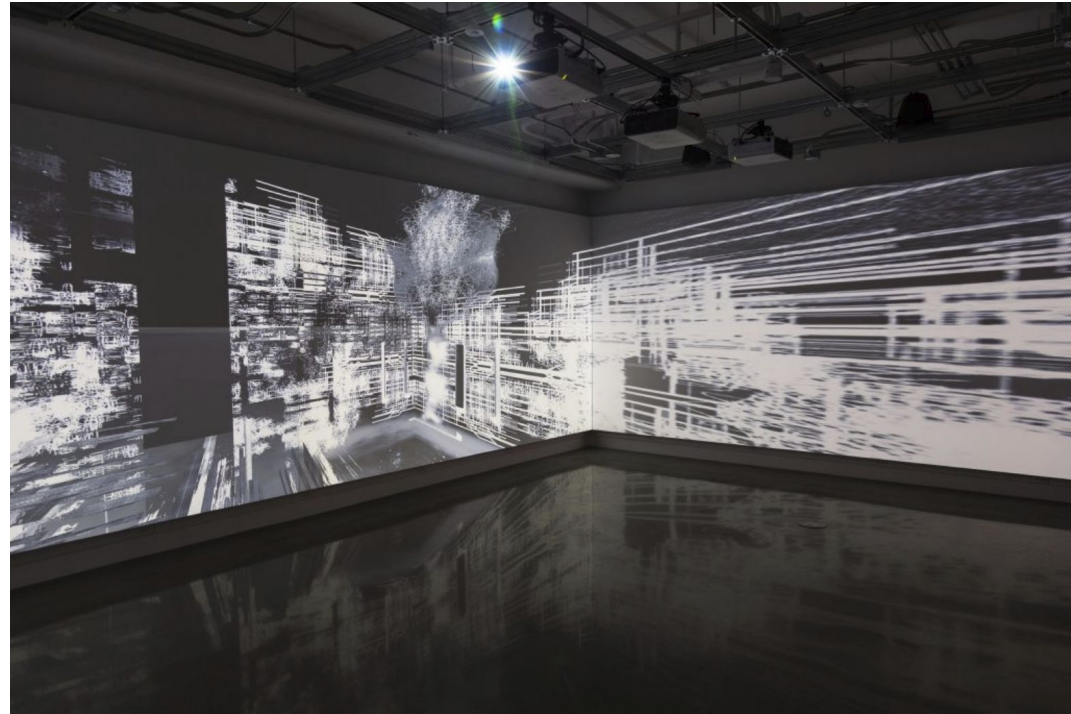
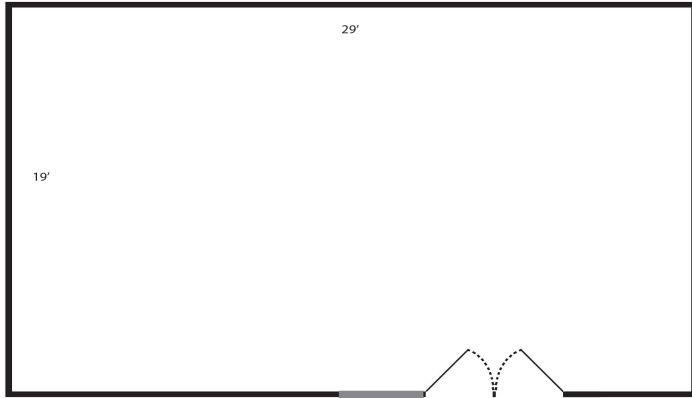


2 shows per semester

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SITE 280

280 S. Columbus Drive
Chicago, IL, 60603



2 shows per semester

SLIDEROOM APPLICATION

SITE 30th Anniversary



About ▾ Exhibition Archive 🔍

Exhibit at SITE

Mission
2024-2025 Team
Get Involved

Fall 2025 Exhibition Open Call

SITE Galleries is now accepting exhibition proposals for the Fall 2025 semester. Applications can be found on **Slideroom**. The deadline to apply is Sunday, April 13 at 11:59 PM CST.

Application materials required to apply include:

- Documentation
- Summary of Exhibition Narrative
- Exhibition Statement
- Budget
- Exhibition Floorplan
- Programming Proposal
- Artist Statement
- CV/Resume

Open Call for Work

SITE Galleries is now accepting exhibition proposals for the **Fall 2025** semester.

Applications due
Sunday, April 13
11:59 pm



Visit SITE's website:

<https://site.saic.edu/sitegalleries/events/>

REQUIREMENTS

- Title of Exhibition (can be in progress)
- Exhibition Statement
- Programming Statement
- Show Layout/Floor Plan
- Budget and Funding Sources
- Documentation
- Artist Materials (resume/CV, artist statement)

SUMMARY OF EXHIBITION NARRATIVE

- 60–150 words, or 4–5 sentences
- General overview of the exhibition's concepts and/or themes. (elevator pitch)

EXHIBITION STATEMENT

- 300–500 words
- Longer, curatorial statement
- Themes / questions you are exploring through your works
- What mediums and processes?
 - ◆ (i.e. a mostly new media show)
 - ◆ Make sure we get a sense of what the work actually is
- Is this a group show? Solo show?
- If a group show - how is this curated? What are the connections between the artists/works?

Example of Summary of Exhibition Narrative

Example: *The Recipe for Madeleines* brings together artists whose works critically engage the relationship between nostalgia and media. Although nostalgia as a psychological, social and political phenomenon has existed for centuries, the current emergence of nostalgic aesthetics starts to constitute nostalgia as a contemporary condition, a side-effect of technological advancement and political uneasiness. By opening up a discussion around our contemporary experiences of remembering, this exhibition serves as an opportunity to reflect upon the role of media not only as platforms for reimagining the past, but also as ways of working through the history for the present.

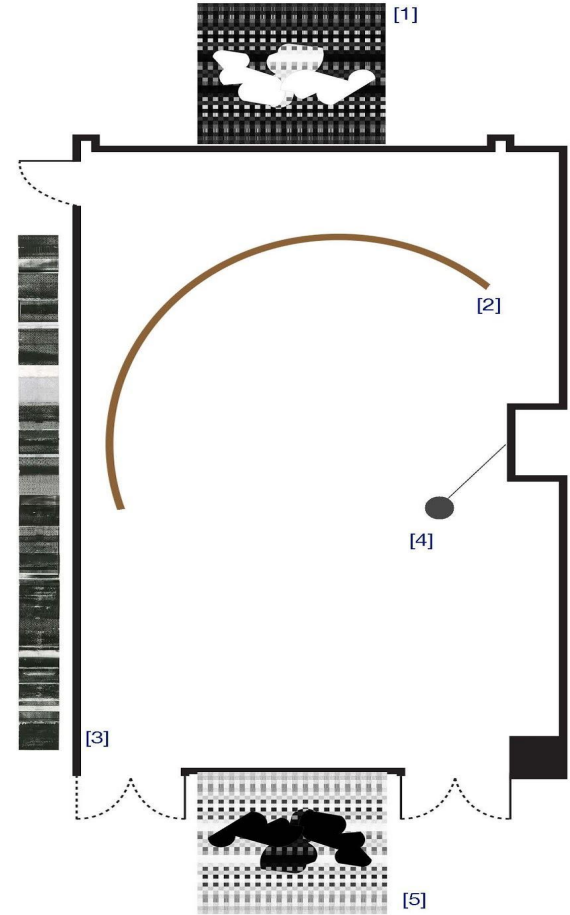
PROGRAMMING STATEMENT

- Max 200 words explaining an event planned to happen during your exhibition
- 1 program required:
 - ◆ Programming can be virtual or in-person
 - ◆ Can be pitched as ideas and then further developed with the directors
- Consider how the program:
 - ◆ Engages with the SAIC community
 - ◆ Opens up conversation in response to the exhibition's themes and/or concepts
 - ◆ Shares insight into your practice and/or invites participation and learning
- Examples
 - ◆ Workshop, Artist talk, Screening, Activations, Panel Discussion, Artist Led Gallery Tour, Kick Ball Game, Performance



FLOORPLAN

- Floor plans are available for download on the slide room app and also [here](#)
- Floorplan:
 - ◆ Gives us a vision of how the work will live in the space
 - ◆ Does not need to be to exact, but try to give us a sense of the scale of the works in the space
 - ◆ Clearly label each work with the number corresponding to the title-work list
 - ◆ You can do this digitally with images or renderings. Or print the document, draw the floorplan, scan and save.
 - ◆ On the last page, please share how you envision the artwork being installed in the gallery.



BUDGET

- \$400 allocated per exhibition ([sample budget & more info](#))
- What this covers?
 - ◆ Marketing Materials
 - ◆ Gallery Contextual Materials (wall vinyl, labels, takeaways, etc.)
 - ◆ Special Install needs (building custom pedestals, etc.)
 - ◆ Program Needs (workshop materials, honorariums, rights to films, refreshments, etc.)
 - ◆ Artist(s) & curator(s) can request this funding to help partially fund the production of artwork itself.
- Any request to purchase materials will be discussed with the Directors for final approval.
- Outside funding sources should be sought if appropriate.
 - ◆ Asking your department could be helpful!

DOCUMENTATION & ARTIST MATERIALS

- Documentation of work proposed for exhibition
 - ◆ 3-20 images
 - ◆ High quality photos
 - ◆ If work is not made, or is a site-specific installation, please include a sketch or rendering as well as detailed timeline for finishing
 - ◆ Label each photo with title of the work, dimensions, and materials
 - ◆ Specify how it would ideally be displayed
 - i.e. “video on monitor” or “on pedestal”

- Materials
 - ◆ Artists Statements
 - ◆ CVs or Resumes

DEADLINE:

Sunday, April 13 at

11:59 PM CT

HOW IS THE WORK SELECTED?

→ WHO DECIDES?

- ◆ SITE Directors
- ◆ SITE Gallery Assistants
- ◆ Previous SITE artists and/or student leaders

→ Step 1

- ◆ All submissions received are reviewed by the Proposal Committee (SITE Directors, SITE GAs, previous SITE artists/student leaders, SAIC Galleries student employees)

→ Step 2

- ◆ Up to 5-8 proposals will be selected for an in-person studio visit

→ Step 3

- ◆ Up to 4 proposals will be selected for exhibition in the Fall 2025 Semester

Disclaimer: Some applications may be reviewed by [Art School Considerations \(ASC\)](#). These may include applications that may present health, safety, legal, or other challenges to the artist and/or members of the SAIC community. ASC provides an avenue for students to make and present potentially challenging work on campus and at SAIC-sponsored events.

EVALUATING PROPOSALS

- **Competitive** proposals stand out based on
 - ◆ Clarity and feasibility of curatorial, conceptual, and thematic vision
 - ◆ A variety of strong images/sketches of artwork that connect clearly to proposal objectives
 - ◆ Compelling and relevant to SAIC and/or Chicago community
- **Weak** proposals stand out based on
 - ◆ Incomplete and failing to follow instructions/provide all requested materials
 - ◆ Lack of relevance to audience apart from participants and organizers
 - ◆ Unnecessarily convoluted language
 - ◆ Lack of clarity and uncertain feasibility of proposed exhibition

QUESTIONS?

CONNECT WITH US

- EMAIL: sitegalleries@saic.edu
- INSTAGRAM: [@site_galleries](https://www.instagram.com/site_galleries)
- WEBSITE: saic.edu/sitegalleries